

**WEST (INNER) AREA COMMITTEE**

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**Meeting to be held in St Bartholomew's Primary School, Strawberry Lane, LS12 1SF on  
Wednesday, 27th June, 2012 at 5.00 pm**

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**MEMBERSHIP**

Councillors

J Harper	- Armley;
A Lowe	- Armley;
J McKenna	- Armley;
C Gruen	- Bramley and Stanningley;
T Hanley	- Bramley and Stanningley;
N Taggart	- Bramley and Stanningley;

Co-opted Members

Hazel Boutle	- Armley Community Forum
Eric Bowes	- Armley Community Forum
Stephen McBarron	- Bramley & Stanningley Community Forum
Kevin Ritchie	- Bramley and Stanningley Community Forum

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**Agenda compiled by:  
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**West North West Area Leader:  
Jane Maxwell  
Tel: 33 67858**

## **A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS**

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

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**APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS**

To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).

(\*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting.)

**EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC**

1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.

2 To consider whether or not to accept the officers recommendation in respect of the above information.

3 If so, to formally pass the following resolution:-

**RESOLVED** – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:

**No exempt items or information have been identified on this agenda.**

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3			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence.</p>	
4			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
5			<p><b>DECLARATION OF INTERESTS</b></p> <p>To declare any personal / prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
6			<p><b>OPEN FORUM</b></p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7	Armley; Bramley and Stanningley;		<p><b>MINUTES - 21ST MARCH AND 17TH MAY 2012</b></p> <p>To confirm as a correct record the minutes of the meetings held on 21<sup>st</sup> March and 17<sup>th</sup> May 2012.</p>	1 - 10

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8	Armley; Bramley and Stanningley;		<p><b>MINUTES - COMMUNITY FORUM</b></p> <p>To receive for information the minutes of the following Community Forum meetings:</p> <ul style="list-style-type: none"> <li>• Armley Community Forum and PACT meeting– 25<sup>th</sup> March, 17<sup>th</sup> April and 15<sup>th</sup> May 2012;</li> <li>• Bramley and Stanningley Community Forum – 29<sup>th</sup> March and 31<sup>st</sup> May 2012.</li> </ul>	11 - 20
9	Armley; Bramley and Stanningley;		<p><b>MINUTES - ALMO INNER WEST AREA PANEL</b></p> <p>To receive for information the minutes of the ALMO Inner West Area Panel meetings held on 13<sup>th</sup> February and 16<sup>th</sup> April 2012.</p>	21 - 32
10	Armley; Bramley and Stanningley;		<p><b>APPOINTMENT OF CO-OPTees TO AREA COMMITTEES</b></p> <p>To receive and consider a report from the Chief Officer (Democratic and Central Services) outlining proposals regarding the appointment of co-optees onto the Area Committee.</p>	33 - 36
11	Armley; Bramley and Stanningley;		<p><b>DELEGATION OF ENVIRONMENTAL SERVICES - SERVICE LEVEL AGREEMENT 2012/13</b></p> <p>To receive and consider a report from the Director of Environment and Neighbourhoods presenting a final version of the Service Level Agreement (SLA) through which the work of the Environment Locality Team will be steered over the 2012-13 municipal year.</p>	37 - 60
12	Armley; Bramley and Stanningley;		<p><b>COMMUNITY SAFETY REPORT</b></p> <p>To receive and consider a report from the Assistant Chief Executive (Planning, Policy and Improvement) providing information on crime trends, partnership initiatives and future joint projects between Leeds City Council and West Yorkshire Police in the inner west area of Leeds.</p>	61 - 68

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13	Armley; Bramley and Stanningley;		<p><b>INNER WEST NEIGHBOURHOOD IMPROVEMENT BOARD</b></p> <p>To receive and consider a report from the Deputy Chief Executive outlining a proposal for the development of a Neighbourhood Improvement Board covering the four most deprived neighbourhoods in the inner west area of Leeds.</p>	69 - 78
14	Armley; Bramley and Stanningley;		<p><b>AREA COMMITTEE COMMUNITY ENGAGEMENT PLAN</b></p> <p>To receive and consider a report from the Assistant Chief Executive (Customer Access &amp; Performance) outlining a community engagement plan for the West (Inner) Area Committee.</p>	79 - 84
15	Armley; Bramley and Stanningley;		<p><b>NOMINATIONS TO AREA COMMITTEE SUB GROUPS</b></p> <p>To receive and consider a report from the Assistant Chief Executive (Customer Access and Performance) setting out options for sub groups in the inner west area of Leeds and outlining the role of the Elected Member theme champion for Health and Community Safety. The report also seeks nominations for Elected Member representatives from each Ward to the agreed sub groups and theme champions.</p>	85 - 92
16	Armley; Bramley and Stanningley;		<p><b>WELL-BEING FUND REPORT</b></p> <p>To receive and consider a report from the Deputy Chief Executive updating Members on the Area Committee's well-being budget, providing monitoring information on the well-being funded projects completed during the 2011/12 financial year and presenting a new well-being fund application for consideration by the Area Committee.</p>	93 - 100
17	Armley; Bramley and Stanningley;		<p><b>AREA UPDATE REPORT</b></p> <p>To receive and consider a report from the Deputy Chief Executive updating Members on key priorities in the inner west area of Leeds since the last Area Committee meeting.</p>	101 - 108

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18	Armley; Bramley and Stanningley;		<p><b>LOCAL AUTHORITY APPOINTMENTS TO OUTSIDE BODIES</b></p> <p>To receive and consider a report from the Chief Officer (Democratic and Central Services) outlining the Area Committee's role in relation to Elected Member Appointments to Outside Bodies and requesting Members to determine the appointments to those organisations which fall to the Area Committee to make an appointment to.</p>	109 - 122
19			<p><b>DATE AND TIME OF THE NEXT MEETING</b></p> <p>Wednesday, 5<sup>th</sup> September 2012 (Fairfield Community Centre, Fairfield Terrace, Bramley, Leeds, LS13 3DQ)</p> <p><b>MAP OF TODAY'S VENUE</b></p> <p>St Bartholomew's Primary School, Strawberry Lane, Armley, LS12 1SF</p>	